



Board of Podiatry Examiners

Mailing Address:
810 North Main Street, Suite 298
Spearfish, SD 57783

Phone: (605) 642-1600
E-Mail: office@sdlicensing.com

DRAFT TELECONFERENCE **BOARD MEETING AGENDA**

TO: **Board Members**

FROM: Carol Tellinghuisen, Executive Secretary

DATE: February 13, 2023

MEETING DATE: **March 10, 2023**

LOCATION: Teleconference with public access at:

Board Office
629 Main St.
Spearfish, SD
605-642-1600

MEETING TIME: **11:00 a.m. MDT / 12:00 p.m. CDT**

The public is invited to attend the meeting via teleconference. Please call the teleconference number at (866) 705-2554. Key in the Passcode: 263756

Agenda Item Number

1. Call to Order/Welcome and Introductions-Stansberry
2. Roll Call-Stansberry
3. Corrections or additions to the agenda
4. Approval of Agenda
5. Public Testimony/Public Comment Period- *11:05 a.m. MDT -5 minutes for the public to address the Board*
6. Approval of Minutes from October 7, 2022
7. FY Financial Update
8. Online Renewal System Update
9. Update on Board Member appointments
10. Legislative Updates

11. FPMD Fall/Winter Virtual Meeting Update – Johnston
12. Election of Officers
13. Executive Session per SDCL 1-25-2
 - a. Executive Secretary Contract Renewal
14. Vote on Executive Contract Renewal
15. Schedule Next Meeting(s)
16. Any other business coming in between date of mailing and meeting
17. Adjourn



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OFFICIAL BOARD MINUTES for October 7, 2022 TELECONFERENCE

Members Present: Carolyn Stansberry, DPM, President
James Johnston, DPM, Member
Scott Torness, DPM, Member
Jeanie Blair, Lay Member

Members Absent: None

Others Present: Carol Tellinghuisen, Executive Secretary
Brooke Tellinghuisen Geddes, Executive Assistant
Abby Rehorst, Executive Assistant
Megan Borchert, General Counsel

Call to Order/Welcome and Introductions: Stansberry called the meeting to order at 11:01 a.m. MDT.

Roll Call: Tellinghuisen Geddes called the roll. Stansberry, yes; Blair, yes; Johnston, yes. A quorum was present. Torness joined at 11:04 a.m. MDT.

Corrections or additions to the agenda: None

Approval of the agenda: Stansberry made a motion to approve the agenda. Blair seconded the motion. **MOTION PASSED** by unanimous voice vote.

Public Comment: There was no public comment.

Approval of the Minutes from April 1, 2022: Stansberry made a motion to approve the minutes from April 1, 2022. Blair seconded the motion. **MOTION PASSED** by unanimous voice vote.

FY Financial Update: Tellinghuisen Geddes reported fiscal year-to-date figures as of August 31, 2022: revenue of \$1,633.16; expenditures of \$4,672.74, and cash balance of \$26,289.85. Tellinghuisen Geddes also reported on the fiscal year-end figures of 6/30/2022: revenue of \$20,699.71; expenditures of \$20,426.43 and cash balance of \$29,329.43.

Online Renewal System Update: Tellinghuisen Geddes stated that the database is up and running and will be available for online renewals during the next renewal period. Johnston stated that the consensus at the Association meeting was that licensees are excited to renew online and to be able to print multiple copies of their licenses. Tellinghuisen Geddes stated that licensees can use the online system now to print their licenses and do verifications.

Update on Board Member appointments: Tellinghuisen Geddes reminded the Board that Dr. McGowan is no longer on the Board as he has recently retired. Stansberry named Torness as the interim Secretary/Treasurer until elections can be held. Stansberry will also be going off the Board due to her term expiring. Tellinghuisen Geddes stated that it has been taking a bit of time for new members to be appointed by the State. Borchert agreed.

Legislative Updates: None.

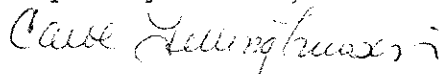
Schedule Next Meeting: The next meeting is scheduled for March 10, 2023 at 11:00 a.m. MDT.

Executive Session pursuant to SDCL 1-25-2: The Board did not have a need to enter executive session. Tellinghuisen Geddes reminded everyone that Complaint #129 had been previously dismissed and that the Board had been notified via e-mail. Borchert gave the Board a summary of the Uniform Complaint Procedure that is utilized by the boards.

Any other business coming in between the date of mailing and meeting: None.

Stansberry made a motion to adjourn the meeting at 11:24 a.m. MDT. Blair seconded the motion. **MOTION PASSED** by unanimous voice vote.

Respectfully submitted,



Carol Tellinghuisen
Executive Secretary

Carolyn Stansberry, DPM
President

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.

AGENCY: 09 HEALTH
BUDGET UNIT: 09210 BOARD OF PODIATRY EXAMINERS - INFO

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
6503	092100061821	1140000	17,159.10	DR	
COMPANY/SOURCE TOTAL	6503	618	17,159.10	DR *	BOARD OF PODIATRY EXAMINERS
COMP/BUDG UNIT TOTAL	6503	09210	17,159.10	DR **	
BUDGET UNIT TOTAL	09210		17,159.10	DR ***	

STATE OF SOUTH DAKOTA
REVENUE SUMMARY BY BUDGET UNIT
FOR PERIOD ENDING: 01/31/2023

AGENCY	09	HEALTH				
BUDGET UNIT	09210	BOARD OF PODIATRY EXAMINERS - INFO				
CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
COMPANY NO	6503					
COMPANY NAME	PROFESSIONAL & LICENSING BOARDS					
092100061821	6503	4293959	PODIATRY EXAM LIC FEE	.00	1,410.00	
ACCT:	4293	BUSINESS & OCCUP LICENSING (NON-GOVERNMENTAL)		.00	1,410.00	*
ACCT:	42	LICENSES, PERMITS & FEES		.00	1,410.00	**
092100061821	6503	4920045	NONOPERATING REVENUES	.00	195.48	
ACCT:	4920	NONOPERATING REVENUE		.00	195.48	*
092100061821	6503	4950000000000000000	REFUND OF PRIOR YEARS EXP	.00	27.68	
ACCT:	4950	REFUND OF PRIOR YEARS EXPENDITURES		.00	27.68	*
ACCT:	49	OTHER REVENUE		.00	223.16	**
CNTR:	092100061821			.00	1,633.16	***
CNTR:	092100061			.00	1,633.16	****
CNTR:	0921000			.00	1,633.16	*****
COMP:	6503			.00	1,633.16	*****
B UNIT:	09210			.00	1,633.16	*****

STATE OF SOUTH DAKOTA
MONTHLY OBJECT/SUB-OBJECT REPORT BY BUDGET UNIT
FOR PERIOD ENDING: 01/31/2023

AGENCY	09	HEALTH					
BUDGET UNIT	09210	BOARD OF PODIATRY EXAMINERS - INFO					
CENTER-5	09210	BOARD OF PODIATRY EXAMINERS - INFO					
CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE		
COMPANY NO	6503						
COMPANY NAME	PROFESSIONAL & LICENSING BOARDS						
092100061821	6503	510103000000000000	BOARD & COMM MERS FEES	.00	240.00		
ACCT: 5101		EMPLOYEE SALARIES		.00	240.00	*	
092100061821	6503	510201000000000000	OASI-EMPLOYER'S SHARE	.00	18.36		
ACCT: 5102		EMPLOYEE BENEFITS		.00	18.36	*	
ACCT: 51		PERSONAL SERVICES		.00	258.36	**	
092100061821	6503	520405000000000000	COMPUTER CONSULTANT	35.00	210.00		
092100061821	6503	520408000000000000	LEGAL CONSULTANT	.00	30.30		
092100061821	6503	520409000000000000	MANAGEMENT CONSULTANT	1,199.45	11,189.05		
092100061821	6503	520420000000000000	CENTRAL SERVICES	.00	1,582.11		
092100061821	6503	520420700000000000	RECORDS MGMT SERVICES	49.40	148.20		
092100061821	6503	520496000000000000	HUMAN RESOURCES SERVICES	.00	113.56		
			OTHER CONTRACTUAL SERVICE	52.00	271.91		
ACCT: 5204		CONTRACTUAL SERVICES		1,335.85	13,545.13	*	
ACCT: 52		OPERATING EXPENSES		1,335.85	13,545.13	**	
COMP: 6503	PROFESSIONAL & LICENSING BOARDS			1,335.85	13,803.49	***	
CENTER: 092100061821				1,335.85	13,803.49	****	
B UNIT: 09210				1,335.85	13,803.49	*****	

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STATE OF SOUTH DAKOTA
CASH CENTER BALANCES
AS OF: 06/30/2022

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AGENCY: 09 HEALTH
BUDGET UNIT: 09210 BOARD OF PODIATRY EXAMINERS - INFO

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
6503	092100061821	1140000	29,329.43	DR	BOARD OF PODIATRY EXAMINERS
COMPANY/SOURCE TOTAL 6503 618			29,329.43	DR *	
CÔME/BUDG UNIT TOTAL 6503 09210			29,329.43	DR **	
BUDGET UNIT TOTAL 09210			29,329.43	DR ***	

STATE OF SOUTH DAKOTA
REVENUE SUMMARY BY BUDGET UNIT
FOR PERIOD ENDING: 06/30/2022

AGENCY 09 HEALTH
BUDGET UNIT 09210 BOARD OF PODIATRY EXAMINERS - INFO

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE
COMPANY NO 6503					
COMPANY NAME PROFESSIONAL & LICENSING BOARDS					
092100061821	6503	4293959	PODIATRY EXAM LIC FEE	5,560.00	20,350.00
ACCT: 4293			BUSINESS & OCCUP LICENSING (NON-GOVERNMENTAL)	5,560.00	20,350.00
ACCT: 42			LICENSES, PERMITS & FEES	5,560.00	20,350.00
092100061821	6503	4920045	NONOPERATING REVENUES	.00	349.71
ACCT: 4920			NONOPERATING REVENUE	.00	349.71
ACCT: 49			OTHER REVENUE	.00	349.71
CNTR: 092100061821				5,560.00	20,699.71
CNTR: 092100061				5,560.00	20,699.71
CNTR: 0921000				5,560.00	20,699.71
COMP: 6503				5,560.00	20,699.71
B UNIT: 09210				5,560.00	20,699.71

STATE OF SOUTH DAKOTA
MONTHLY OBJECT/SUB-OBJECT REPORT BY BUDGET UNIT
FOR PERIOD ENDING: 06/30/2022

AGENCY BUDGET UNIT CENTER-5	09 09210 09210	HEALTH BOARD OF PODIATRY EXAMINERS - INFO BOARD OF PODIATRY EXAMINERS - INFO	CURRENT MONTH	YEAR-TO-DATE	
CENTER	COMP	ACCOUNT	DESCRIPTION		
COMPANY NO	6503		PROFESSIONAL & LICENSING BOARDS		
COMPANY NAME					
092100061821	6503	510103000000000000	BOARD & COMM MBR'S FEES	.00	360.00
ACCT: 5101			EMPLOYEE SALARIES	.00	360.00
092100061821	6503	510201000000000000	OAST-EMPLOYER'S SHARE	.00	27.54
ACCT: 5102			EMPLOYEE BENEFITS	.00	27.54
ACCT: 51			PERSONAL SERVICES	.00	387.54
092100061821	6503	520405000000000000	COMPUTER CONSULTANT	.00	175.00
092100061821	6503	520408000000000000	LEGAL CONSULTANT	50.50	209.50
092100061821	6503	520409000000000000	MANAGEMENT CONSULTANT	189.44	16,226.20
092100061821	6503	520418100000000000	BIT DEVELOPMENT COSTS	.00	89.50
092100061821	6503	520420000000000000	CENTRAL SERVICES	.00	1,896.50
092100061821	6503	520420400000000000	RECORDS MGMT SERVICES	.00	203.30
092100061821	6503	520420700000000000	HUMAN RESOURCES SERVICES	.00	353.51
092100061821	6503	520458000000000000	TRUCK-DRAYAGE & FREIGHT	.00	38.28
092100061821	6503	520459000000000000	INS PREMIUMS & SURETY BDS	.00	825.00
ACCT: 5204			CONTRACTUAL SERVICES	239.94	20,016.79
092100061821	6503	520531000000000000	PRINTING-STATE	.00	22.10
ACCT: 5205			SUPPLIES & MATERIALS	.00	22.10
ACCT: 52			OPERATING EXPENSES	239.94	20,038.89
COMP: 6503			PROFESSIONAL & LICENSING BOARDS	239.94	20,426.43
CENTER: 092100061821				239.94	20,426.43
B UNIT: 09210				239.94	20,426.43

